



comité de proyectos

PRIVACY NOTICE FOR SOMOS MATERIA INC. (“Comité de Proyectos” or “C.P.”)

I.- Responsible for your Personal Data

SOMOS MATERIA INC. (“Comité de Proyectos” or “C.P.”), located in Gobernador Luis G. Vieyra 38-2, San Miguel Chapultepec I Sección, Miguel Hidalgo, Postal Code 11850, Ciudad de México (the “Address”), also makes available the following email: info@comitedeproyectos.mx, and phone number: +52 55 63 82 43 76, who is responsible for the processing of the collected personal data, so in terms of the provisions of the Mexican Federal Law on Protection of Personal Data Held by Individuals, its Regulations and other applicable and current provisions on the matter (hereinafter referred to as the “Law”), makes this privacy notice (the “Notice”) available to you. The purpose of this Notice is to make you aware of the content and way in which we use the personal data you provide, as well as establishing the Terms and Conditions under which the personal data (the “Holder”) will be obtained, stored, used, disclosed and, where appropriate, transferred (the “Treatment”) by “C.P.”, as well as those generated by virtue of the use of any digital platform, software or by any means that “C.P.” may use.

II.- Type of Collected Personal Data

The information and data that are or may be subject to processing and collection by “C.P.” will be data provided directly through our websites, some electronic means (such as WhatsApp, email, etc.), at our Address, exhibitions, among others.

The personal data that is or could be subject to Treatment by “C.P.” belongs to the following categories:

- (i) Identity of the Owner (name, among others).
- (ii) Contact information (telephone number and email, address, among others).
- (iii) Invoices, general data for billing.

III.- Treatment Purposes

In accordance with this Notices, the Treatment of personal data will be carried out to comply with any of the following purposes: (i) website use and browsing; (ii) inform quotes, meetings, dates of works, deliveries and other events of a similar nature (the “Events”); (iii) share photos and videos; (iv) share additional information; and (v) manage the use and operation of the website.

The processing of personal data provided to us in accordance with this Notice will be used for identification and authentication purposes as well as those that start to or continue a legal relationship regarding the services “C.P.” offers and for the purposes detailed below:

- (i) Hire the provision of any service (care, follow-up, among others) with “C.P.” through applications, in physical locations or electronically.
- (ii) Assign and manage the contract number for the service provided and/or work to be performed, among others.
- (iii) Inform or share quotes, works, scheduled dates, among others.



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- (iv) Share or disclose photographs, videos, renders, proposals of any kind and by any means, among others.
- (v) Payment options by identifying your credit or debit card for the contracted services and everything related to it.
- (vi) Comply with regulatory obligations issued by the competent authorities, as well as meeting their requirements.
- (vii) Any analogous or compatible purpose with the preceding subparagraphs..
- (viii) Among others.

The projects' images, taken both in the process of making them or when finished, as well as those shared by those who join our social networks, may be used by "C.P." in order to document the activities that take place within "C.P.". This use by "C.P." includes –but is not limited to– the printing, reproduction, distribution and publication of image(s) in print, electronic or optical media, as well as any other technology in order to be used in any type of newsletter, yearbook or publication, and will do so only for informational and journalistic purposes in terms of article 87 of the Mexican Federal Copyright Law.

When any image is taken derived from the provided service or work (within your property) and is going to be used for advertising purposes, this situation will always be notified to you by "C.P." and your consent will be requested prior to its attainment and use for these purposes. We are committed to protecting your personal information and putting in practice appropriate administrative, technical, and physical security measures to protect it against any unauthorized or unlawful processing and against any accidental loss, destruction, or damage, in order to prevent the use or disclosure of your personal data, by allowing us to treat it properly.

IV.- Mechanisms to Limit the Treatment of your Personal Data

You will have the right, either directly or through a legal representative, to limit the use and disclosure of your personal data so that it is not used for any secondary purpose.

In the event that you wish to do the above, you must contact us at: info@comitedeproyectos.mx or at our Address, and send or deliver a Request to Limit the Use or Disclosure of Personal Data format, which will be provided by "C.P.", upon request sent to said email or Address. You must indicate or attach the information or documentation indicated in said format, which also describes the procedure to resolve your request.

V.- Personal Data Transfers

Under any circumstance and for no reason, unless there is a judicial or administrative order, will "C.P." share your data with third parties.

VI.- Holder Rights and Consent Revocation

You will have the right, either directly or through a legal representative, to access, rectify, cancel or oppose the Treatment of your personal data and revoke your consent for the Treatment of your personal data, in accordance with the terms, and subject to the exceptions established, in the Law, its Regulations and any other applicable legal provision.

In the event that you wish to exercise any of the aforementioned rights or revoke your consent, you must send an email to: info@comitedeproyectos.mx, call the telephone number: +52 63 82 43 76 or at the Address, and send the Request for Access, Rectification, Cancellation format or Opposition of Data and Revocation of Consent, that will be provided by "C.P.", upon request sent to said email or to the Address. You must indicate or attach the information or documentation indicated in said format, which also describes the procedure to resolve your request.

VII. Changes in the Privacy Notice



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This Privacy Notice may be modified at the discretion of “**C.P.**” in terms of the applicable regulations. Any modification to it will be communicated by the person in charge by publishing it on the following web page: [Inicio - Comité de Proyectos \(comitedeproyectos.mx\)](http://comitedeproyectos.mx).

VIII. Applicable Law

This Notice is subject to the current applicable legislation in the Mexican Republic.